

**MINUTES
OF
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Virginia Port Authority
Board Room
600 World Trade Center
Norfolk, VA

April 15, 2004

Immediately following adjournment of the morning workshop that began at 8:30 a.m.

The meeting of the Commonwealth Transportation Board was held in the Board Room of the Virginia Port Authority in Norfolk, Virginia on April 15, 2004. The Chairman, Whittington W. Clement presided and called the meeting to order at 10:55 a.m.

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Present: Messrs. Davies, Keen, Klinge, Lester, Martin, McCarthy, Stone, Watson, and Ms. Connally and Ms. Dragas; Vice Chairman Shucet, and Ms. Rae, Director of the Department of Rail and Public Transportation, ex officio.

Absent: Messrs. Bailey, Bowie, Mitchel and White.

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The Chairman thanked the agency heads, executives and staff of the Virginia Port Authority, Hampton Roads Transit, Norfolk Southern Railroad, the Department of Aviation, the Department of Transportation, the Department of Rail and Public Transportation and the Office of the Secretary of Transportation for their assistance in coordinating the Commonwealth Transportation Board's two-day visit to the Hampton Roads Construction District, including the day-long project tours and briefings on Wednesday, April 14, 2004.

The Chairman introduced the Vice Chairman, who introduced Ms. Stephanie Heinatz, the transportation reporter for the Daily News. He complimented her on her fair and knowledgeable coverage of transportation issues in the Tidewater area and, as this meeting was her last official assignment in transportation, wished her best of good fortune in her future endeavors.

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Public Comment Period: There were no members of the public present who wished to address the Board.

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Approval of Minutes of Prior Meeting:

Action on Approval of the Minutes of the Meeting of March 18, 2004. Copy of approved minutes on file with the Virginia Department of Transportation (VDOT) Commissioner's Office and posted on the VDOT Internet website: www.virginiadot.org and the Virginia Regulatory Town Hall.

Moved by Mr. Klinge, seconded by Ms. Connally. Motion carried, minutes approved.

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RIGHT OF WAY DIVISION:

Agenda Item 1: Action (by single motion) on Surplus Land Conveyances, specifically (A) Route 39 - Rockbridge County, (B) Route 59 - Charlotte County and (C) Route 29 (old Route 28) - Nelson County. Referenced by attachment of Resolutions, and decision briefs.

Moved by Dr. Stone, seconded by Mr. Klinge. Motion carried, resolutions approved.

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LOCATION AND DESIGN DIVISION:

Agenda Item 2: Action on Location Approval, specifically approval of Lorton Option 1 of Location Study B for the Route 1 improvements widening project in Prince William and Fairfax Counties. Referenced by attachment of Resolution, decision brief, fact sheet and map.

Moved by Mr. Klinge, seconded by Ms. Connally. Motion carried, resolution approved.

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DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:

Agenda Item 3: Action on a Rail Industrial Access Project, specifically Bellwood Investments, LLC d/b/a N. B. Goodwyn, Inc. in Chesterfield County. Referenced by attachment of Resolution, decision brief, locality resolution and map.

Moved by Mr. McCarthy, seconded by Ms. Connally. Motion carried, resolution approved.

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LOCAL ASSISTANCE DIVISION:

Agenda Item 4: Action on Discontinuance from the Secondary System of State Highways, specifically Route 650 (Snake Road) in Warren County. Referenced by attachment of Resolution, decision brief and map.

Moved by Dr. Stone, seconded by Mr. Davies. Motion carried, resolution approved.

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Agenda Item 5: Action on a Revenue Sharing Reallocation from the County Primary and Secondary Road Fund, specifically Stafford County - 2001-2002 Supplemental. Referenced by attachment of Resolution and decision brief.

Moved by Mr. Klinge, seconded by Mr. Davies. Motion carried, resolution approved.

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Agenda Item 6: Action on a Virginia Byway Designation, specifically Route 614 (Devil's Bottom Road) in Lancaster County. Referenced by attachment of Resolution, spreadsheet summary of Virginia Byways and a map.

Moved by Mr. McCarthy, seconded by Ms. Dragas. Motion carried, resolution approved.

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SCHEDULING & CONTRACT DIVISION:

Agenda Item 7: Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received March 24, 2004, for projects in excess of \$2 million for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Mr. Lester, seconded by Ms. Connally. Motion carried. Report approved.

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NEW BUSINESS:

Item 1: Action on Resolution Concerning Report on Audit for Year Ended June 30, 2003. Referenced by attachment of resolution.

Moved by Dr. Stone, seconded by Mr. Keen. Motion carried and Resolution approved.

OTHER BUSINESS:

Item 1: With regard to the Enhancement Grant Program, Ms. Reese announced that VDOT received, by the submission deadline, 243 applications, for a total of \$75 million in requests. Available funding will be \$17 million. Staff is currently reviewing the applications for CTB approval in July. Mr. Klinge asked if the review procedures followed last year, which included CTB participation, would be followed again this year. The Chairman said yes.

Item 2: Mr. McCarthy suggested that a June meeting date be considered in the event that the General Assembly fails to pass a state budget in May -due to the financial impact on VDOT if 60-day notifications of a potential shutdown need to be sent to contractors in May. The Chairman concurred. He said there would be no workshop, but a meeting on Thursday, June 17th should be held in reserve.

ADJOURNED: The Chairman adjourned the meeting at 11:12 a.m.

The next workshop and meeting will be held on Wednesday, May 19 at 2 p.m. and Thursday, May 20 at 9 a.m., respectively, in the Central Auditorium of the Virginia Department of Transportation at 1221 East Broad Street, Richmond, VA.

Approved:

Chairman

Attested:

Secretary